NEXTGEN CM/ECF HOW TO REQUEST DOCUMENTS



Submitting a Request for Documents

1. From the CM/ECF 'Utilities' menu select 'Request Documents'. From the sub menu, select the document being requested.

CM ECF Filing Reports -	Utilities Getting Started Log Ou	United States Court of Appeals for the Fifth Circuit It
	Bar Renewal Bar History Report File Case Originating Documents with Fee File Case Originating Documents w/o Fee	
Offic This facility is for Official Court Business only. Rule of Appellate Procedure, Rule 25. Evidenc	Request Documents Electronic Record on Appeal Notice for Cases of Interest Update My Account	Certificate of Good Standing Duplicate Admissions Certificate Certification of Documents Copy Request to Federal sement
officials under 18USC152 and 3571. Welcome Welcome to the U.S. Court of Appeals (<u>Court Information</u>	Case Management/Electronic Case Files Syst	FRC Electronic Record Retrieval Record Retrieval Appeal Record Reproduction menu. Record Search

2. Follow the on-screen instructions. Click [Pay Fee and Submit] to make the payment at Pacer.gov and to send the request to the Fifth Circuit.

Certficate of Good Standing
 Enter the number of requested documents in the quantity field. Enter a description of the file being uploaded. Click the [Browse] button to upload the PDF file that references the requested document. If applicable, enter a description and click [Browse] to attach additional documents. Click the [Pay Fee and Submit] button to pay the fee at Pacer.gov and send the document to the Fifth Circuit.
Туре
Certificate of Good Standing
Quantity 1 Amount \$20.00
Description Browse
Pay Fee and Submit